

INTERNSHIP IN THE UNITED KINGDOM

Customer Service internship German native

Our partner is a tour operator based in London, Edinburgh and Dublin.

DESCRIPTION

The intern would assist with some or all of the following duties:

- Help developing and maintaining strong relationships with both existing & potential suppliers.
- Daily communication with suppliers, both in Ireland and in Scotland will be a requirement of the role and thus fluency in the relevant language(s) is required.
- The role involves the co-ordination of a variety of arrangements for tour groups within specific time restrictions –making reservations, creating & updating group itineraries, making required amendments when changes to the clients programme occur, communication with tour guides and coach companies etc.
- Full utilisation of the tourism software system to generate all supplier communications, also ensuring that the confirmed proposal is accurately reflected in the software thereby facilitating a smooth and accurate accounting process.
- The position may also extend to cover support in any of the Company's other departments as the need arises.

DETAILS

Languages: English and German native

Duration: 4 to 6 months

Salary: 350 pounds per month



More information
[here](#)

